

Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, March 27, 2023

Mayor Behnken called the meeting to order at 5:00pm. The meeting began with the Pledge of Allegiance.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Bill Scherbring, Linda Schmitt, Tania Bradley. Absent: None.

Motion by Schmitt, seconded by Scherbring to approve the agenda as presented. Motion carried, all ayes.

Public Input

None.

Consent Agenda

3.1 Approval of the minutes of the March 13, 2023 City Council meeting

3.2 R-022-2023 Resolution Approving Bills

3.3 Acknowledge Receipt of City Reports & Minutes: February 2023 Financial Reports

3.4 R-023-2023 Resolution Amending Salary Resolution

3.5 Approve the request of the Delaware County Country Car Cruisers to close the following streets on June 9, 2023 and August 11, 2023 from 4:00pm - 9:00pm for their Show & Shine Events: South Franklin Street from West Main Street to the West Marion Street and East Delaware Street from South Franklin Street to South Madison Street

3.6 Approval of the Consent Agenda

Mayor Behnken reviewed the items on the consent agenda with the Council. Motion by Bradley, seconded by Poynor to approve the consent agenda items as presented. Motion carried, all ayes.

Bills approved for payment

VENDOR	DESCRIPTION	AMOUNT
ACCENT LASER	TONER CARTRIDGES	234.85
ACCESS SYSTEMS LEASING	NETWORK MAINTENANCE	2,403.72
ACE ELECTRIC	FIRE GENERATOR MAINT	325.52
AFLAC	PAYROLL WITHHOLDINGS	656.71
ALLIANT ENERGY	ELECTRICITY	17,274.29
AMAZON BUSINESS	SUPPLIES	388.33
BAKER & TAYLOR BOOKS	LIBRARY MATERIALS	1,214.53
BLACK HILLS ENERGY	HEATING FUEL	10,648.83
BOUBIN TIRE & AUTOMOTIVE	BACKHOE TIRE REPLACEMENT	1,915.16
BURRINGTON GROUP	ENGINEERING	13,600.00
CEDAR + SALT MARKETING	WEBSITE/MARKETING	2,500.00
CENGAGE LEARNING	LIBRARY MATERIALS	168.16
CITY LAUNDERING	FIRST AID SUPPLIES	55.23
CITY OF MANCHESTER FLEX	PAYROLL WITHHOLDINGS	948.75
COLLECTION SERVICE CENTER	CHILD SUPPORT	173.53
DJ REPAIR	JET VAC REPAIRS	80.00
DUBUQUE FIRE EQUIPMENT	FIRE EXTINGUISHER MAINT	71.00
EDGEWOOD OIL	VEHICLE OIL	319.50
EFTPS FED FICA MEDICARE	PAYROLL WITHHOLDINGS	20,172.53
FAREWAY STORES	SUPPLIES	66.76

FIRE SERVICE TRAINING BUREAU	FIRE TRAINING	100.00
GENERAL TRAFFIC CONTROL	TRAFFIC SIGNAL CLAMP	193.35
GEORGEN AUTO	POLICE VEHICLE REPAIRS	125.78
GIENAPP CONSTRUCTION	SHOP OVERHEAD DOOR MAINT	973.00
GORDON FLESCHE	LIBRARY COPIER	56.45
GRUNDY NATIONAL BANK	PAYROLL WITHHOLDINGS	410.00
HAWKINS	CHEMICALS	606.94
HENDERSON PRODUCTS	BRINE HOSE	39.85
HERITAGE PRINTING	SUPPLIES/FORMS	106.06
IA DEPT OF REVENUE	PAYROLL WITHHOLDINGS	2,909.77
IAMU	MEMBERSHIP DUES	1,037.00
IPERS	PAYROLL WITHHOLDINGS	13,487.01
J & R SUPPLY	SUPPLIES	1,095.00
KEMP, JULIE	TRAINING	795.00
LEARN, ERIN	MILEAGE REIMB	279.69
MANCHESTER SIGNS	DOG PARK BANNER	213.75
MAQUOKETA VALLEY ELECTRIC CO-OP	ELECTRICITY	155.55
MASTERPIECE CLEANING	CLEANING	880.00
MES FIRE	EQUIPMENT REPAIR	147.06
MISSIONSQUARE	PAYROLL WITHHOLDINGS	932.04
NARTEC	TEST AMPULES	47.05
PITNEY BOWES	LIBRARY INK CARTRIDGE	91.29
POSY PLACE FLORAL & GIFTS	MEMORIAL	75.00
RADIO COMMUNICATIONS	FIRE TECH SERVICE	139.10
RIVER CITY STONE	SAND/ROCK	484.00
SCHOLASTIC	LIBRARY MATERIALS	1,905.03
STATE HYGENIC LABORATORY	TESTING	81.00
T & W GRINDING	COMPOST SITE MAINT	10,192.00
TRUCK COUNTRY OF IOWA	FIRE VEHICLE REPAIR	2,194.21
UEMSI/HTV	MANHOLE HOOKS	119.37
US CELLULAR	CELL/MOBILE DATA	44.48
USA BLUE BOOK	LAB SUPPLIES	750.01
VERIZON WIRELESS	MOBILE DATA	280.21
VOYA	PAYROLL WITHHOLDINGS	2,082.00
WALMART	SUPPLIES	111.02
WELLMARK	PAYROLL WITHHOLDINGS	2,954.65
WINDSTREAM	TELEPHONE/INTERNET	812.76
	TOTAL	120,123.88
	FUND SUMMARY	
	FUND	AMOUNT
	001 - GENERAL	67,114.62
	002 - HOTEL/MOTEL TAX	2,500.00
	110 - ROAD USE TAX	10,049.55
	168 - PARK GIFT & TRUST	213.75
	169 - LORA STEWART TRUST	15.96
	171 - LIBRARY GIFT & TRUST	2,725.81
	301 - CAPITAL PROJECTS	13,600.00

	600 - WATER	8,231.38
	610 - SEWER	15,672.81
	GRAND TOTAL	120,123.88

Shelly Park Redevelopment Project

Motion by Poynor, seconded by Sherman to adopt R-024-2023 Resolution Approving Contract for the Shelly Park Redevelopment Project. Motion carried, all ayes.

Relocation of Shelly Park Gazebo

Motion by Scherbring, seconded by Bradley to approve quote of \$10,664.00 from MR Construction to relocate the Gazebo in Shelly Park to 500 North Franklin Street. Motion carried, all ayes.

Water Department Truck

Motion by Bradley, seconded by Poynor to approve the quote in the amount of \$35,054.60 for a 2023 Chevrolet Silverado from Karl Chevrolet. Motion carried, all ayes.

All-Terrain Vehicles & Utility Vehicles City Code Review

The Council reviewed City Code Chapter 75 All-Terrain Vehicles and Utility Vehicles and discussed potential changes with those present. The Council will discuss further at the April 3, 2023 Committee of the Whole meeting.

Aquatic Center Front Entrance Concrete Repair

Motion by Sherman, seconded by Bradley to approve the quote from Eastern Iowa Excavating & Concrete in the amount of \$24,888.50 to repair the concrete in front of the Aquatic Center. Motion carried, all ayes.

Construction Project Updates

Jason Wenger, Burrington Group, and Sam Ertl, Fehr Graham, updated the Council on construction projects in the City.

Reports

City Council and staff reports were given.

Motion by Bradley, seconded by Poynor that the meeting adjourn at 5:55pm. Motion carried, all ayes.

Connie Behnken, Mayor

Attest:

Erin Learn, City Clerk